MINUTES OF THE MEETING OF THE
COMMISSION OF FINE ARTS ON
SEPTEMBER 20, 1960

The Commission met in executive session pursuant to notice at 2:00 p.m., with David E. Finley, Chairman, presiding.

Present were: David E. Finley, Chairman
William G. Perry
Felix W. de Weldon
Michael Rapuano
Douglas W. Orr
Peter Hurd
Ralph Walker

L.R.Wilson, Secretary
Charles H. Atherton, Asst.Sec'y
C.L. Martin

I. Administration

1. Approval of Minutes of Preceeding Meeting

The minutes of the meeting of the Commission of Fine Arts on June 14, 1960, were approved.

2. Date of Next Meeting

The date of the next meeting of the Commission was scheduled for October 19, 1960, with an executive session to be held on October 18, 1960.

3. Introduction of New Staff Members

Chairman Finley welcomed two new staff members, Mr. Charles H. Atherton, who is to be the Assistant Secretary of the Commission, and Mr. Chedville L. Martin, a lawyer, who is to be Legal Counsel to the Commission.

II. Submissions

1. General Services Administration, Public Buildings Service

a. Smithsonian Institution, Museum of History and Technology
Decoration of Musical Instruments Room by Allyn Cox

Mr. Frank A. Taylor, Director of the Museum of History and Technology of the Smithsonian Institution and Mr. Allyn Cox, artist, explained the proposed plans for the use and decoration of the Musical Instruments Room in the new Museum of History and Technology of the Smithsonian Institution.

Mr. Taylor told the members that the room will be used to show keyboard instruments of a period of approximately 150 years from 1600 to 1750. The instruments will probably stand on platforms, while on exhibition, so that they can be demonstrated simply and quickly. The instruments will be arranged in three principal groups: In the main part of the hall against either wall, will be located along the south wall and five instruments along the north wall; in the center area, there will be eight instruments, and on the stage in the alcove two instruments will be placed.

Mr. Cox demonstrated the proposed gray and gold decoration scheme on a small model. He indicated his decorations were to be painted on plaster in the Eighteenth Century manner, and that the design of the decorations was dictated by the architectural features of the room, a rectangular area with an alcove at one end. The center of the ceiling was dropped several inches to hide the air conditioning ducts, wiring, etc., and was also treated as a decorative element.

The members liked Mr. Cox's scheme for the decoration and approved it as presented. They questioned, however, the stiff rectangular shape of the space for this purpose and decided to recommend consideration of a more graceful architectural form. EXHIBIT A

b. National Bureau of Standards
Proposed Design of Eight New Buildings

Drawings were exhibited for eight buildings to be built at the new Bureau of Standards installation near Gaithersburg, Md. The plans for the installation had previously been shown to the members at the June 15, 1960 meeting of the Commission.

The members considered that the elements and form of the Administration Building appeared to be well composed. Although the design of the individual general purpose laboratory building was not objectionable, there was some question as to the general effect of seven of the five-story buildings placed so closely in a row. Foreseeing future repetition of the design, the members wondered if some arrangement of the laboratory buildings might not be devised which would permit a greater area of green between the individual buildings.

There were also some questions about the need for a huge box-like tower shown on the drawing of the Engineering and Mechanics Building, but the members decided to await explanation of all the designs by the architect on the following day.

c. Lafayette Square, Plans for Court Building on East Side

The Chairman reported to the members of the Commission

the results of the joint meeting held with the National Capital Planning Commission on September 8, 1960 concerning the feasibility of the construction of a three-court building on the east side of Lafayette Square. It had been agreed at this time that studies for the building in this location would be limitedto facilities for two United States Courts. (See minutes of The Special Meeting, 8 September 1960.)

d. Federal Deposit Insurance Corporation

It was reported to the members that the General Services Administration had advertised for bids for the office building for the Federal Deposit Insurance Corporation at 17th Street and Pennsylvania Avenue, N.W. The Chairman recalled that the Commission had previously considered the plans for the proposed building and had made several suggestions relating to the design and materials of the building as well as setting the building back from the building line, and changes in the approaches to the building. The Chairman pointed out that the Commission had received a letter from the Deputy Commissioner, Public Buildings Service, General Services Administration in May, 1960, which stated that the suggestion to move the building back was accepted. However, no indication was given that the Commission's advice regarding the facade of the building and the other suggestions which were made would be followed.

As a result of this decision to disregard the advice of the Commission, the Chairman reported that he had arranged an appointment for September 21 with Mr. David Kendall, Special Counsel to the President, and the Administrator of the General Services Administration. The Chairman stated that when this meeting was held he would request the Administrator, General Services Administration for copies of the working drawings for the building and reiterate the desire of the Commission to see the design changed.

2. Department of the Interior, National Park Service, National Capital Parks

a. LIncoln Memorial Plaza Underpass

The members met with Mr. Harry Thompson, Superintendent of theNational Capital Parks, Mr. Ole Singstadt of Singstadt and Baillie, Consulting Engineers, and Mr. Richard K. Webel of Webel and Innocenti, Landscape Architects, concerning preliminary plans for the construction of a traffic tunnel under the Lincoln Memorial Plaza. The preliminary plan for this project had previously been shown to the Commission at its meeting on May 17, 1960.

Mr. Thompson made a few introductory remarks to the effect that the Park Service efforts had been directed towards the problems of separating the automobiles from the people in front of the Memorial,

placing the portals at a sufficient distance from the Memorial so that a person on the site of the Memorial would be unaware of the tunnel, and retention of the greatestpossible plaza area on the west sideof the Memorial. He also explained that incorporated in the problems mentioned was another problem, that of getting some very large sewer lines into the general design of the tunnel.

Mr. Singstadt explained the location and various features of the proposed tunnel. The tunnel would carry traffic of the Inner Loop Freeway to and from the new Theodore Roosevelt Bridge northeastward and southwestward past the Memorial. It is proposed that the tunnel be 1440 feet in length. The portals would be screened by trees and shrubs so that the flow of traffic would be concealed to a large extent. The Potomac River is subject to flash floods, and the tunnel would be located in an area where it would be subject to flooding.

The tunnel would be located below the surface of the ground so that at no point would there be less than four feet of soil above the top of the roof of the tunnel, and the landscape architects would thus be able to plant almost anything on top of the tunnel.

Mr. Webel explained the landscape features of the proposed plan. It was planned that a plaza or a large terrace would be built between the Monument and the Reflecting Basin, and the existing road on the east side of the Memorial would be eliminated. The plaza would be actually a completion of the pattern already existing on the site and the same materials would be used. The plaza proposed would be of sufficient size to accomodate large crowds on state occasions.

Also incorporated in the plan are two parking areas east of the Memorial on both sides of the Reflecting Basin. These parking facilities would each handle 60 cars and 18 buses.

Another features of the original design which would be preserved would be the circle around the Memorial. The circle itself would be a pedestrian walk, which would be aligned with the existing pedestrian walks on either side of the Reflecting Basin in front of the Memorial.

The only features of the original plan of the Memorial which would be lost is the existing Daniel Chester French Drive. It was explained that the proposed location of the tunnel is such that as it is now the Drive would end near the embankment of the south tunnel portal. However, the planners had given thought to preserving the vista of the Drive, which is in the general direction of the proposed side of the Franklin Roosevelt Memorial.

The Commission suggested that the planting around the base or podium of the Memorial had grown too thick and too tall and should be transplanted away from the podium and only low plants should be

put near the podium itself.

It was also suggested that an arrangement should be made whereby automobiles stopping to discharge passengers near the plaza or terrace could pull out of the line of traffic, and thus not hinder the flow of traffic near the Memorial. The architects indicated that although this was not shown in the plans and model, it was a part of the plan to have a pull-over on the main axis of the Plaza for this purpose.

The Commission expressed concern over the loss of Daniel Chester French Drive and stated that the memory of Mr. French should be preserved near the Memorial. It was suggested that the view of the Drive might be kept as an important vista from the memorial, or that the Drive remain as a pedestrian walk. The members of the Commission thanked the representatives of the Park Service for their presentation, and unanimously approved the plans with the minor revisions suggested.

The members directed the Secretary to write a letter to the Director, National Park Service expressing their approval of the plan and incorporating the Commission's suggestions. EXHIBIT B

b. National Capital Parks, Headquarters Building Site

The Chairman reported that a National Capital Park Service representative would attend the September 21 meeting in regard to a headquarters building which they had previously stated they wished to build on a park site opposite the Jefferson Memorial. He reported that they apparently made no attempt to find a new site, which the Commission had opposed. No action was taken.

c. Studies of a Portion of the Central Maintenance Building, Brentwood, Maryland, National Park Service

The members were shown drawings of the Central Maintenance Building of the National Park Service Building to be built near Brentwood, Maryland. The members took no action pending the appearance of representatives of the Parks Service at the September 21 meeting.

d. George Washington Memorial Parkway, Maryland
Bridge Over Cabin John Creek
Bridge at MacArthur Boulevard Connection

The members were shown plans and models of two bridges to be built as a part of the George Washington Memorial Parkway in Maryland. One was a bridge across the Cabin John Creek, and the other was a bridge at the MacArthur Boulevard connection with the parkway. No action was taken.

e. Anacostia Park
Golf Concession Building

The members looked at plans and drawings of a golf concession building to be built in Anacostia Park, which were submitted by the Park Service. No action was taken.

f. Theodore Roosevelt Memorial (H.J.Res.8665)

The Chairman reported on the contents of H.J.Res. 8665, 86th Congress, pertaining to the Theodore Roosevelt Memorial. The joint resolution, as passed, provided that the design of any memorial to be erected by the Theodore Roosevelt Memorial Commission must have the approval of the living heirs of Mr. Roosevelt as well as the approval of the National Capital Planning Commission and the Commission of Fine Arts. The resolution was largely the result of the opposition on the part of the Roosevelt heirs and others to the sphere design first proposed by the Memorial Commission.

g. Boy Scout Memorial

The Secretary reported that the Department of the Interior appeared to have abandoned its attempt to secure a site on the Ellipse for the proposed memorial to the Boy Scouts of America, which site the Commission of Fine Arts had opposed, and was now prepared to accept the Commission's recommendation that the memorial statue be placed among the trees on the Mall.

h. Mary McLeod Bethune Memorial (H.J. Res. 302)

The Chairman reported on H.J.Res. 302, which authorized the erection of a memorial to Mary McLeod Bethune, Negro educator, in the form of a statue in the District of Columbia. The Chairman reported that he had visited the proposed site of the statue in Lincoln Park on East Capitol Street, N.W. and found the site to be suitable. He also reported that a suggestion was made to the Park Service that the comfort station in the park should be removed from its present site. No action was taken.

3. Department of the Army
Office of the Quartermaster General

a. Expansion of Arlington Cemetery

The Secretary reported the recent announcement by the Defense Department that jurisdiction over 190 acres of land east of Arlington Cemetery will be returned to the cemetery and the land will

be used to expand the cemetery. The 190 acre tract was taken over during World War II and was designated as Fort Myer's South Post. The members were shown a plan of the area to be returned to the cemetery.

b. Heraldic Branch

(1) Airman's Medal

The Department of the Army, Heraldic Branch, requested the Commission's opinion as to the appropriateness of a plan to use the design of a medal for the Distinguished Service Medal for the Air Force, which the Commission had previously approved, as the design for the proposed Airman's Medal. The Department had decided not to award a Distinguished Service Medal for the Air Force. The Commission approved the plan, and suggested that a revised design be presented showing the treatment of the lettering on the medal. EXHIBIT C

(2) Four Chaplain's Medal

The Commission was shown several preliminary designs of a medal authorized by Congress to be awarded to the heirs of the four chaplains, who sacrificed their lives in World War II when the troopship U.S.S.Dorchester was sunk in the ~~Pacific Campaign~~ Atlantic Ocean.

There was some discussion of the design problems involved and the general concensus of opinion was that the preliminary designs submitted left much to be desired. No action was taken.

4. National Society of Interior Designers
Diplomatic Reception Room of the White House - Additional Items

It was reported that the redecoration of the Diplomatic Reception Room of the White House had been completed, and that the decision had been made not to attempt any changes in the library across the hall from it at the present time. No action was taken.

5. Treasury Department, Bureau of the Mint
Design of the Kansas Centennial Medal

The Commission was presented with a design for a national medal for the Kansas Centennial in 1961 prepared and submitted by the Director of the Bureau of the Mint. The members discussed the design and expressed their opinion that, although they had no objections to the design, there were several things which could be done to improve it. These suggestions were embodied in a letter to the Bureau of the Mint. EXHIBIT D

6. Veterans Administration: Plans for Proposed Veterans Administration Hospital in the District of Columbia

The members were shown a model and several pictures of a proposed Veterans Administration Hospital to be immediately east of the new Washington Hospital Center on a portion of the Soldiers Home in the District of Columbia. No action was taken.

7. District of Columbia Government

a. D.C. Department of Sanitary Engineering
Potomac Sewage Pumping Station

Drawings of the Potomac Sewage Pumping Station to be built as a part of the design of the Theodore Roosevelt Memorial Bridge were shown to the members of the Commission who had not seen them previously. No action by the Commission was required since the plan had been previously approved.

b. D.C. Department of Highways and Traffic:
Inner Loop Freeway - Typical Section of West Section of West Leg

The members were shown a model of a typical section of the west leg of the proposed Inner Loop Freeway to connect the Inner Loop with the Whitehurst Freeway at K Street, N.W. No action was taken.

8. National Science Foundation
Design of National Medal of Science

The Secretary reported to the Commission that the drawings showing the revisions of the National Medal of Science suggested by the members when the medal waspreviously considered, had not arrived and he had nothing to show on the project. No action was taken.

9. Joint Committee on Printing
Electric Sign for the Government Printing Office

The Secretary reported to the Commission the matter of a request from Senator Carl Hayden, Chairman of the Joint Committee on Printing, for an expression of the Commission's opinion of the propriety of repairing and installing a new lighting system in two existing electric signs on the roof of the Government Printing Office Building No. 1. With the approval of all the members of the Commission, an answer was sent on August 17, 1960 to Senator Hayden recommending that nothing be done to perpetuate the signs and that they be removed. The Secretary reported that no answer to the Commission's letter had been received, but it was hoped that the Commission's advice would be taken. No action was taken.

EXHIBIT E

III. Discussion

1. Department of Interior, National Park Service, National Capital Parks
Upkeep of Parks

The members discussed briefly the condition of repair of the parks in the Washington area. It was suggested that a letter be written to the National Park Service stating that the Commission had noticed that the parks were in a poor condition of repair, and advising the Park Service that if this was caused by a lack of funds from Congress, the Commission would support the Parks Service and would assist it in getting any appropriation deemed necessary for this purpose. EXHIBIT F

2. General Services Administration
Delay in the Renovation of the Great Plaza

The members of the Commission discussed the problems of the landscaping and removal of the comercial automobile parking lot on the Great Plaza on 14th Street, N.W. in front of the Department of Commerce. The Secretary reported that no progress had been made toward either problem. It was suggested that a letter be written to the General Services Administration restating the opinion of the Commission that the Plaza should be transferred to the authority of the National Park Service so that landscaping of the park could be commenced. The members approved this suggestion. EXHIBIT G

3. Redevelopment Land Agency
a. Tenth Street Mall Project (Bridging of Ninth Street)

The Secretary reported to the members the recent action of the House District Committee granting authority to the Redevelopment Land Agency to construct a 1,000 room hotel building as a part of the 10th Street, S.W. mall project. The Land Agency was given authority to erect the building in such a manner that it will bridge 9th Street, S.W. where it crosses E Street, S.W. The Secretary commented that the Commission of Fine Arts has always opposed the closing of any street in the District with a building, such as was done in connection with the State Department addition which closed 21st Street, N.W. on the grounds that by so doing the openness of the city plan is destroyed by blocking the view through the street with a building. It was also reported that the District Committee had denied, for the present, a request by the Redevelopment Land Agency for authority to close any street in the redevelopment land area.

b. Waterfront (Maine Avenue) Development (S. 3648)

It was called to the members attention that the Senate

Bill S. 3648 had been passed by Congress and signed by the President. The act authorized the Commissioners of the District of Columbia to transfer from the United States to the District of Columbia Rdevelopment Land Agency, in fee simple, all title in the United States to the Maine Avenue S.W. waterfront. The act makes no reference to referral of the design of buildings to be built in the area to the Commission of Fine Arts.

The members discussed possible measures which could be taken to secure cooperation on the part of the Redevelopment Land Agency with the Commission of Fine Arts in regard to the development of the design of buildings which will be built in the waterfront area. It was concluded that a letter should be written to the Director of the Redevelopment Land Agency and to await his reply. EXHIBIT H

4. Cultural Center Status

The members briefly discussed the problems being faced by the Cultural Center Board relative to the question of whether or not to attempt to build five auditoriums at a cost of $100,000,000 or to build one opera house and a restaurant at once andto complete the remaining four auditoria at some time in the future. No action was taken.

5. National Capital Transportation Agency

The members were informed of the creation of the National Capital Transportation Agency, and that the act of creating the agency provides that the agency shall refer the designs of structures to the Commission of Fine Arts for review. No action was taken.

IV. Shipstead-Luce Act

1. Report of Actions Taken on Shipstead-Luce Applications Since 16 September 1960 (Report dated 20 September 1960 - Appendix 1)

The Secretary reported the actions taken, after recommendations of the Shipstead-Luce Panel of Architects, on the Shipstead-Luce Applications forwarded for review by the District of Columbia Department of Licenses and Inspections since 16 September 1960. This report was dated 20 September 1960 and comprised Appendix 1 of the Order of Business. After noting the individual cases, the favorable actions as shown on Appendix 1 were confirmed by the members. Confirmation was given of the one unfavorable action and recommendation by the Shipstead-Luce Panel in the case of S.L. 2327, 625 Pennsylvania Avenue, N.W., the Atlantic Lunch building.

V. Old Georgetown Act

Report of Actions Taken on Old Georgetown Act Applications Since 16 September 1960 (Report dated 20 September 1960-Appendix 2

The Secretary reported the actions taken, after recommendations of the Old Georgetown Panel of Architects, on the Old Georgetown Applications forwarded for review by the District of Columbia Department of Licenses and Inspections since 16 September 1960. This report was dated 20 September 1960 and comprised Appendix 2 of the Order of Business. Conformation of the favorable action as shown on Appendix 2 was given by the members.

At 5:45 p.m. the meeting was recessed until 9:30 a.m. the following morning.

Respectfully submitted,

C.L. Martin

C.L. Martin
Counsel

Approved:

L.R. Wilson
Secretary

MEETING OF THE COMMISSION OF FINE ARTS
September 20, 1960
2:00 P. M.

ORDER OF BUSINESS

1. CONVENE, ROOM 7000, INTERIOR DEPARTMENT BUILDING

2. ADMINISTRATION

   a. Approval of Minutes of June Meeting

   b. Date of Next Meeting: 19 October 1960

      Executive Session: 18 October 1960

   c. Introduction of New Members of Staff

3. SUBMISSIONS

2:15 pm a. General Services Administration
Public Buildings Service

   (1) Smithsonian Institution
   Museum of History and Technology

   Decoration of Musical Instruments Room by Allyn Cox
   (Mr. Cox; J.Rowland Snyder, PBS, GSA, Mr. Taylor, Smithsonian Inst.)

   (2) National Bureau of Standards

   Proposed Design of Eight New Buildings

   (3) Lafayette Square, Plans for Court Buildings on East Side

   (4) Federal Deposit Insurance Corporation, Letter of May 13 from Acting Commissioner, Public Buildings Service

3:15 pm b. Department of the Interior
National Park Service
National Capital Parks

   (1) Lincoln Memorial Plaza Underpass

   (2) Studies of Portion of Central Maintenance Building, Brentwood, Maryland

   (3) National Capital Parks, Headquarters Building Site

(4) George Washington Memorial Parkway, Maryland

(a) Bridge Over Cabin John Creek

(b) Bridge, MacArthur Boulevard Connection

(5) Anacostia Park, Golf Concession Building

(6) Langley Recreation Center Shelter Building

(7) Theodore Roosevelt Memorial (H.R. 8665)

(8) Boy Scout Memorial

(9) Mary McLeod Bethune Memorial (H.J.Res. 502)

c. Department of the Army
Office of the Quartermaster General

(1) Expansion of Arlington National Cemetery

(2) Heraldic Branch

(a) Airmen's Medal

(b) Four Chaplain's Medal

d. National Society of Interior Designers

Diplomatic Reception Room of the White House - Additional Items

e. Treasury Department
Bureau of the Mint

Design of Kansas Centennial Medal

f. Veterans Administration

Plans of Proposed Veterans Administration Hospital

g. District of Columbia Government

(1) D.C. Department of Sanitary Engineering

Potomac Sewage Pumping Station

(2) D.C. Department of Highways and Traffic

(a) Inner Loop Freeway - West Section of West Leg

(b) Report on Northeast Freeway

d. National Science Foundation

Design of National Medal of Science

e. Joint Committee on Printing

Electric Sign for Government Printing Office

4. DISCUSSIONS

a. Department of the Interior
National Park Service
National Capital Parks

Upkeep of Parks

b. General Services Administration

Delay in Renovation of Great Plaza

c. Redevelopment Land Agency

(1) Tenth Street Mall Project (Bridging of Ninth Street)

(2) Waterfront (Maine Avenue) Development (S.3640)

d. Cultural Center - Status

e. National Capital Transportation Agency

5. SHIPSTEAD-LUCE ACT

a. Report of Actions taken on Shipstead-Luce Applications Since Report dated 9/16/60 (Appendix 1)

b. Informal Revision to S.L. 2305, Apartment House at 2020 F Street, N.W. (

c. Informal Revision to S.L. 2277, Army Distaff Hall, 6200 Nebraska Avenue, N.W.

6. OLD-GEORGETOWN ACT:

Report of Actions taken on Old-Georgetown Applications Since Report dated 9/16/60 (Appendix 2)

7. LEGISLATION

a. S. 3264 - Mr. Murray - 23 March 1960 - To abolish the Arlington

Memorial Amphitheater Commission (Report)

b. H.J.Res. 311 - 17 March 1959-Mr. Bentley - Authorizing the erection of a statue of Taras Shevchenko on public grounds in the District of Columbia. (Report)

c. H.R. 8665 - 13 August 1959 - Mr. Derounian - Amending the act entitled "An act to establish a memorial to Theodore Roosevelt in the National Capital" to provide for the construction of such memorial by the Secretary of the Interior. (Report)

d. H.R. 11135 - 14 March 1960 - Mr. Broyhill - To aid in the development of a unified and integrated system of transportation for the National Capital region; to create a temporary National Capital Transportation Agency; to authorize creation of a National Capital Transportation Corporation; to authorize negotiation to create an interstate transportation agency; and for other purposes. (Report)

23 September 1960

Dear Mr. Wallace:

At a meeting of the Commission of Fine Arts on September 20, 1960, the members conferred with your representatives and with the painter, Mr. Allyn Cox, regarding the design for the decoration of the Musical Instruments Room, in which a collection of twenty-one Eighteenth Century clavicords, harpsichords, etc. will be displayed. The general design for the painting involved the use of Eighteenth Century decorative and architectural motives for two long walls, an alcove and the ceiling over both.

The members of the Commission found the grey and gold color scheme, as presented in the drawings and a model by Mr. Cox, to be suitable in scale and character, and the design was approved as presented.

Some doubt, however, was expressed by the members of the Commission about the effectiveness of the size and shape of the room for the number and types of musical instruments to be displayed. A collection of this size, when seen together at a single glance in a line against the straight side walls, might appear cluttered and confusing. At the same time it might also prove difficult, for lack of space, to demonstrate any one of these instruments to more than a very few people.

Considering these two problems, the members agreed that a series of smaller spaces clustered around a central area might be a more effective solution, providing a simple painted background for each of the instruments and at the same time giving an opportunity to accommodate small concert audiences in the central space.

With such an arrangement, displays could be easily understood, and the necessity of moving instruments to provide seating space would be eliminated.

We offer these suggestions, hoping that with further study in developing this room, the efforts of Mr. Cox to make a pleasant space for museum visitors might be more fully realized.

For the Commission of Fine Arts:

Sincerely yours,

David E. Finley
Chairman

Honorable Karl E. Wallace
Commissioner
Public Buildings Service
General Services Administration
Washington 25, D. C.

EXHIBIT A

[illegible] [illegible]

[illegible]

At a meeting of the Committee of This Area on [illegible] [illegible] was
[illegible] with your recommendation [illegible] [illegible]
[illegible] regarding the design for the [illegible] of the Federal Penitentiary
to obtain a reduction of [illegible] Division Engineer [illegible]
Atlanta, who will be directly [illegible] [illegible] for the [illegible]
the use of [illegible] [illegible] [illegible] [illegible]
[illegible] [illegible] [illegible] [illegible]

The members of the Committee favor the [illegible] [illegible]
as presented in the drawings and a model by Mr. [illegible] to be adequate to meet
[illegible] requirements, and the design [illegible] be approved.

[illegible] [illegible], [illegible] by his absence at the [illegible] [illegible]
the effectiveness of the [illegible] [illegible] of the area for the number and type of
[illegible] [illegible] to be employed. A [illegible] of this kind, when [illegible]
[illegible] as a single [illegible] to a [illegible] [illegible] [illegible] [illegible]
[illegible] [illegible] and [illegible]. In the case [illegible] [illegible] [illegible]
[illegible] [illegible] of [illegible]. A [illegible] may [illegible] [illegible] [illegible]
[illegible] [illegible].

[illegible] [illegible] the problem, the members agreed that a [illegible]
[illegible] should [illegible] [illegible] [illegible] [illegible] [illegible]
[illegible], [illegible] a [illegible] [illegible] [illegible] [illegible] [illegible]
[illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible]
[illegible] [illegible].

[illegible] [illegible] [illegible], [illegible] [illegible] [illegible] [illegible]
[illegible] [illegible] [illegible]

23 September 1960

Dear Mr. Wirth:

The Commission of Fine Arts, at its meeting on September 20, 1960, considered further preliminary plans for the underpass below the Lincoln Memorial Plaza, and other proposed changes and improvements of the Lincoln Memorial Grounds which were presented by the National Park Service to the Commission for its views on the design. The Commission found the plans presented to be very well studied and executed and approved them as presented.

As you know, the Commission of Fine Arts has never been in favor of running the Inner Loop Freeway through park lands along the Potomac River and has hoped that some other solution of this problem could be found. However, our advice has not been followed and the intrusion of this and other highways into the park land near the Lincoln Memorial now seems to be inevitable. It is accordingly believed that the proposed tunnel is the only feasible way to preserve at least some of the serenity and dignity of the Lincoln Memorial, providing these plans are properly developed.

When the proposal of the tunnel was first presented to the Commission at its meeting on May 17, 1960, the members expressed a strong belief that the portals of the tunnel should be kept as far as possible from the Memorial and should be screened by thick vegetation so as to be as nearly invisible as possible from the view of the public visiting the Memorial. The members believed that their suggestion in this regard has been followed and that the designers have been successful as to the treatment of the tunnel itself.

The contemplated removal of vehicular traffic around the east side of the Memorial and the return of the Memorial itself to the pedestrian visitor by means of a circular walkway around the Memorial met with the full approval of all of the members of the Commission; and the proposed plans to accomplish these ends were approved as presented.

The design of the proposed plaza or terrace joining the Reflecting Basin and the existing terrace was also approved, as presented in the drawings that were shown.

The members of the Commission were glad to see that Henry Bacon Drive had been preserved, but were disappointed to see that, because of

EXHIBIT B

the location of the proposed tunnel, the balancing roadway, Daniel Chester French Drive, is scheduled to disappear as a feature of the general plan. They also believed that the name of Daniel Chester French, the sculptor of the Lincoln statue in the Memorial, should continue to be perpetuated in some form near the Memorial, to which he contributed so much. Therefore, the Commission hoped that either a Daniel Chester French walk in the location of the existing drive, or the vista of Daniel Chester French Drive can be incorporated in the final plans for the renovation of the Memorial grounds.

It was noted, in discussing the Memorial itself, that the growth of the trees has obscured the podium on which it rests as an essential part of the composition. The Commission hopes, therefore, that when changes to the setting of the Memorial are made, that as many as possible of the trees and large bushes around the base of the Memorial will be removed and replaced by some type of low-lying shrubbery that will clearly reveal the podium. Your representatives have assured us that this advice will be followed.

The Commission will be happy to receive and consider any further development of the plans you may wish to present to it for this project. The next meeting will be held on October 19, 1960.

For the Commission of Fine Arts:

Sincerely yours,

David E. Finley
Chairman

Honorable Conrad Wirth
Director
National Park Service
Department of the Interior
Washington 25, D. C.

23 September 1960

Dear General Calloway:

The Commission of Fine Arts at its meeting on September 20, 1960, considered your letter of August10, 1960, in which notice was given that the Air Force had discontinued action to establish a distinctive Air Force Distinguished Service Medal, and requested the views of the Commission on the suitability of using the design for that medal, with modifications, for the new Airman's Medal.

The members of the Commission agreed that the design previously developed for the Air Force Distinguished Service Medal could be adapted for the Airman's Medal by a suitable modification in the lettering. The relationship of the figure and the lettering, however, is an important feature of the medal, and will need careful study.

The next meeting of the Commission of Fine Arts will be held on October 19. To avoid undue delay we will be glad to forward studies to the members in sketch form, if they can be prepared before that time.

For the Commission of Fine Arts:

Sincerely yours,

David E. Finley
Chairman

Major General C. G. Calloway
Director of Operations
Office of the Quartermaster General
Department of the Army
Washington 25, D. C.

EXHIBIT C

30 September 1960

Dear Mr. Brett:

I am writing to you in regard to the designs of the Kansas Centennial Medal submitted by you, which were considered by the Commission of Fine Arts at its meeting on September 21, 1960.

The members of the Commission believed that the design of the obverse side of the medal would be more appropriate if the covered wagon, oxen and figures were represented in silhouette form, as an abstraction, rather than in realistic form shown in the design presented at the meeting.

It was suggested that the two dates "1861" and "1961" on the obverse side in their position at the heads of the oxen and the rear of the wagon, had the effect of boxing in the design and impeding the sense of movement symbolized by the oxen and covered wagon. It was the members belief that this lettering should be reduced in scale and positioned in the lower portion of the design on either side of the map of Kansas, and the two stars next to the map should be eliminated.

The members of the Commission approved the design of the reverse side of the medal as presented.

The next meeting of the Commission will be held on October 19. To avoid undue delay we will be glad to forward studies of the obverse design to the members in sketch form, if they can be prepared before that time.

For the Commission of Fine Arts:

Sincerely yours,

David E. Finley
Chairman

Mr. William H. Brett
Director of the Mint
Treasury Department
Washington 25, D. C.

EXHIBIT O

17 August 1960

Dear Mr. Chairman:

I am writing in reply to your letter of August 8 regarding the proposal of the Government Printing Office to renovate a large existing roof sign on the south side of the Government Printing Office Building.

The members of the Commission of Fine Arts recommend that nothing be done to perpetuate the existence of this sign and that it be removed. It is not customary for establishments of the Federal or District Governments to use large roof signs on their buildings, nor do the members of the Commission consider that such use is desirable. Signs of this nature detract from the architectural effect of these buildings. Moreover, by introducing features of commercial nature into the City, the relationship of government buildings to commercial buildings would tend to be disrupted and confused. Also the Commission's efforts to coordinate and guide the use of commercial signs and their lighting in the interest of the over-all appearance of the City needs all the encouragement it can get from Government and District agencies.

The sign on the Government Printing Office was not approved by the Commission of Fine Arts, since the Commission was not established until 1910.

For the Commission of Fine Arts:

Sincerely yours,

David E. Finley
Chairman

Honorable Carl Hayden
Chairman, Joint Committee on Printing
Congress of the United States
Washington, D. C.

EXHIBIT E

19 October 1960

Dear Mr. Wirth:

Recently, as the Chairman of the Commission of Fine Arts, I had the occasion to visit Lincoln Park in northeast Washington, with representatives of National Capital Parks.

This visit vividly brought to mind the neglected state of the Lincoln Park and other parks throughout the District, such as the Meridian Hill Park. It would appear that the repair and maintenance program for the parks is several years behind what should be done by the Federal government to meet the standards which visitors expect to find in Federally maintained parks when they visit the Nation's Capital. There is no doubt that when the parks are in a poor state of upkeep and repair it is a reflection upon the agencies which share responsibility for the appearance of the parks and the city.

The Commission of Fine Arts would like to see a greater emphasis placed upon the upkeep of the parks by the National Capital Parks. It is noted that the current budget of the National Capital Parks includes a request from Congressfor projects in only three parks in the District and does not include requests for any funds for repairs in Meridian Hill Parks, and numerous other parks in the District which are badly in need of repair. The Commission doubts whether enough money has been requested for proper maintenance of the parks. If it is a lack of available funds which prevents yearly maintenance of the parks, the Commission of Fine Arts will be most happy to assist National Capital Parks in any way that it can to obtain additional appropriations deemed necessary for this purpose.

For the Commission of Fine Arts:

Sincerely yours,

David E. Finley
Chairman

Honorable Conrad Wirth
Director
National Park Service
Department of the Interior
Washington 25, D.C.

EXHIBIT F

19 October 1960

Dear Mr. Floete:

It has come to the attention of the Commission of Fine Arts that plans are now underway whereby the General Services Administration will transfer title to the building known as the Old Courthouse, on Judiciary Square, Fourth Street and Indiana Avenue, N.W. to the District of Columbia Government as a headquarters building for the three District Commissioners. The transfer of jurisdiction will vacate, at least in part, the present District Building, located on Square 255 at 14th and E Streets, N.W.

At its meeting of October 18, 1960, the Commission resolved that the General Services Administration should be asked to seek the total removal of all District of Columbia government offices from the Old District Building to other appropriate locations so that the building may be razed and the north wing of the Federal Triangle group be completed.

In discussing this matter, the Members of the Commission noted that the Great Plaza is still being utilized for commercial parking, and it was resolved that the General Services Administration be asked to begin to take the necessary steps toward the removal of the unsightly commercial parking in the Great Plaza so that landscaping of the Plaza may be completed. You will recall that plans to landscape the Plaza as a park at one of the principal entrances to the city have now been delayed for over thirty years.

The Commission would be glad to have an expression of your views on these two subjects and any information about the actions contemplated to solve these two problems.

For the Commission of Fine Arts:

Sincerely yours,

David E. Finley
Chairman

Honorable Franklin Floete
Administrator
General Services Administration
Washington 25, D.C.

EXHIBIT G

27 October 1960

Dear Mr. Miller:

I am enclosing, for your information, a copy of a letter which the members of the Commission of Fine Arts have asked me to send to the President of the Board of Commissioners of the District of Columbia regarding the design of buildings in the program of the Redevelopment Land Agency for the city of Washington.

I would of course be glad to discuss this matter with you personally at some mutually convenient time.

For the Commission of Fine Arts:

Sincerely yours,

David E. Finley
Chairman

Mr. Neville Miller
Chairman
Redevelopment Land Agency
919 18th Street, N.W.
Washington, D. C.

EXHIBIT H

26 October 1960

Dear Mr. McLaughlin:

I am writing you to seek your cooperation in a matter which the Commission of Fine Arts believes is of the utmost importance. For reasons which have never been fully explained, the design of projects contemplated by the Redevelopment Land Agency are not required to be referred to the Commission of Fine Arts for advice on the design, although redevelopment plans are regularly referred to the National Capital Planning Commission.

The Commission of Fine Arts believes that the projects of the Redevelopment Land Agency will affect the appearance of the city of Washington in a most important way, and that it is vital that designs of structures in the central redeveloped areas should be in harmony with the character of Washington as the Nation's Capital. Particularly, in the case of the Maine Avenue waterfront area is this true. The waterfront is directly adjacent to the principal entrance to the Capital for visitors arriving here by air or water, and is visible from many other points of view. Because of its location, the appearance of the waterfront will create a very strong first impression upon visitors entering the Capital from all over the world, and the design of buildings in this location certainly should be compatible with the dignity of design of other structures in the Nation's Capital.

It is hoped the District Commissioners will give serious consideration to the imposition of a requirement that all design matters in buildings, roads, etc., to be built within the program of the Redevelopment Land Agency must also be sent to the Commission of Fine Arts for its suggestions and advice. The Commission believes very strongly that it should have an opportunity to consider plans proposed by the Redevelopment Land Agency and to advise the District Commissioners as to the ultimate effect these plans will have upon the appearance of the city.

For the Commission of Fine Arts:

Sincerely yours,

David E. Finley
Chairman

Honorable Robert E. McLaughlin
President, Board of Commissioners
for the District of Columbia
Washington 4, D.C.

REPORT OF ACTIONS TAKEN ON SHIPSTEAD-LUCE ACT APPLICATIONS SINCE 8/17/60 9/16/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2318	2607 Military Rd., NW St. John's College High School	Resubmission of SL 2222 for proposed gymnasium.	App'd. as revised, 8/30/60
2320	301-9th St., NW Hickory House Restaurant	Install metal sign, opaque, individual letters with white metal background. Letters lighted from the rear with white neon, non-exposed tubing.	Ret'd. Require scale drawing incorporating recommendations, as transmitted to Sign Contractor, to complete action. Sketches submitted with application not realistic, 9/7/60
2322	2328 Mass. Ave., NW Mr & Mrs Bromley Smith	Remove 2-story rear wing, alter & repair (new doors, balcony, stair & kitchen)	App'd., 8/24/60
2323	2317 Calvert St., NW Nilo Jacomes (Restaurant)	Change exist. sign from "Old Budapest" to "Golden Chain Restaurant." (Back-lighted, metal letters).	This appl. was withdrawn at the request of Miss M. A. Callahan, Office of Chief, Permit Branch, D. C. Dept. of Licenses & Inspections. Applicant wanted to change Restaurant name to "Nina's Steak House" instead of "Golden Chain Restaurant." Phone request was made on 8/29/60. Resubmitted under SL 2325.
2321	2005 Belmont Rd., NW Dr N. C. Peon	Extend exist. rear porch, replace exist. stairs, erect wood fence, install 2 new windows & 1 door in rear wall.	App'd., 9/9/60

Exhibit I
July, Zoning Dept.

REPORT OF ACTIONS TAKEN ON SHIPSTEAD-LUCE ACT APPLICATIONS 9/20/60

NO	ADDRESS AND OWNER	PROJECT
2324	7010 Oregon Ave., NW Mr & Mrs Jesse. S. Shima	New 2-story brick dwelling.

ACTION: App'd. provided windows of 1st & 2nd stories, in recreation rm. & bedrms. above, front elevation, are made same sizes; & that top of basement bedrm. window, front elevation, is made the same as top of garage doors, 9/15/60.

2325	2317 Calvert St., NW Nina's Restaurant	1 s-f, 25 sq-ft sign. "Nina's" to be backlighted metal ltrs. White neon in back of ltrs. "Steak House" to be painted. Black ltrs., white background.

ACTION: App'r., provided height of new ltrs., "NINA'S", be reduced to 14", 9/15/60.

2326	300-7th St., NW, and 701 Market Space, NW Kann's Dept. Store	2 s-f illuminated signs; 1 on 7th St. & 1 on Market Space. White metal ltrs. with white plexiglas faces; back-lighted from within with white neon tubing. Metal background in back of "K" to be gold in color.

ACTION: App'd., provided letter "K" be same size as other ltrs., & provided rectangular boxes behind all ltrs. are omitted, 9/20/60

2327	625 Penna. Ave., NW Atlantic Lunch	Remove old sign, cover all wood with metal, provide roof over entr. Erect 2 doors. 8'-2" wide marquise to extend 3' beyond bldg. line.

ACTION: Disap'd. Recom. remodelling be kept behind bldg. line, & that design of new work conform, in general, to character of exist. bldg. (Architect is aware of objections & states he will restudy), 9/15/60

2328	801 Market Space, NW Benar's Gift House	2 s-f signs, 1 on Market Space & 1 on 8th St. 16¼ sq-ft total of both signs. Back-lighted metal letters.

ACTION: Approved, 9/15/60

APPENDIX 1

REPORT OF ACTIONS TAKEN ON SHIPSTEAD-LUCE APPLICATIONS

AUG 17 1960

NO	ADDRESS AND OWNER	PROJECT	ACTION
2313	4869 Colorado Ave., N.W. Dr.&Mrs. M. Spellman	Enclose rear sun porch with sliding glass doors & increase attic space	Approved providing new windows in 3d floor addition are made same type as existing windows below, preferably without mutins. 8/11/60
2316	2246 Cathedral Ave.,N.W. Frank Da Costa	Remove portion of dormer roof and install plate glass unit (Work completed)	Had plans for this work been submitted to the Commission before completion, an effort would have been made to have the design changed. Application is therefore returned for D.C. Dept. of Licenses & Inspections to take whatever action seems fitting under these circumstances.8/11/60
2317	4122 Arkansas Ave.,N.W. Garland Pinkston	Remove existing storm windows on porch & replace with jalousies; also remove existing awnings.	No objection to proposed change in method of glazing openings. 8/11/60
2319	500 17th St., N.W. Corcoran Gallery of Art	Improve egress from Corcoran School by adding fire escape, enclosing stairway, adding exit lights.	Approved. 8/8/60

REPORT OF ACTIONS TAKEN ON SHIPSTEAD-LUCE ACT APPLICATIONS 8/17/60

NOS	ADDRESS AND OWNER	PROJECT	ACTION
2312	307 Penna. Ave., SE Avenue Delicatessen	Alterations to front; remove showwindows. New d/h windows; new entrance.	Ret'd. for determination of applicability of Shipstead-Luce Act to location, 7/20/60
2314	1735 Tamarack St., NW Mr & Mrs H. Bonnett	1-story brick & cinder block dwelling. Construct concrete driveway, & carport.	App'd., as revised on drawings dtd. 6/21/60, 7/29/60
2315	941-43 Penna. Ave., NW Penn Camera Exchange	Revision to SL 2306 & SL 2290 to combine 2 stores into 1 store for Penn Camera Exchange.	App'd., as revised. Recom. stone sample #2293. (NOTE: The use of an artificial stone instead of stone or brick is acceptable in this instance, but is not to be considered as a precedent for use in other work.), 8/1/60

REPORT OF ACTIONS TAKEN ON SHIPSTEAD-LUCE ACT APPLICATIONS 8/3/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2308	701 Market Space, NW S. Kann Sons Co.	Alterations to 8th St. facade. Remove old showwindows & install marquise (canopy). Marquise to extend. 8' beyond bldg. line.	App'd., provided projection of new canopies is no greater than that app'd. for Market Space side under SL 2167, & SL 2311, 8/1/60
2309	200 Md. Ave., NE Vets. of Foreign Wars	Floodlight exterior of bldg.	Disap'd. Use of public space as location for spot lights is not suitable. Suggest replacing spot lights with street light standard now in use on Const. Ave., which illuminates bldgs., 7/29/60
2311	701 Market Space, NW Kann's Dept. Store	Install aluminum sun shade marquise on exist. showwindows & remove canvas awnings.	App'd., provided projection of canopy is no greater than that previously app'd. under SL 2167, 8/1/60.

REPORT OF ACTIONS TAKEN ON SHIPSTEAD-LUCE ACT APPLICATIONS 7/22/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2305	2020 F St., NW Sage Associates (C. E. Smith Co.)	Erect 8-story, brick & concrete apt. bldg.	Disap'd. Recom. restudy to unify design of now-unrelated facades. Simplify arch'l. treatment by using fewer materials. Reduce projections of wall breaks where they occur on st. facades. Eliminate vertical wall treatment at outer edge of break on F St. Replace monotonous ribbon-window porcelain-panel treatment with orderly arrangement, making windows as nearly uniform in size as possible. Lower height of penthouses, eliminate wall breaks & relate to bldg. mass. Lighten form of canopy over entrance, & reduce angle of soffit. (NOTE: This bldg. will form a high masonry backdrop for the D. C. Red Cross Bldg. & will be visible from the future extension of Rawlins Park westward.), 7/22/60

REPORT OF ACTIONS TAKEN ON SHIPSTEAD-LUCE ACT APPLICATIONS 7/19/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2298	5860 Oregon Ave., NW Mr & Mrs P. Chernikoff	Rev. of SL 2279 for 1-story brick residence.	App'd., provided following changes are made: (1) Lower height of transom over front entr. to eliminate horizontal muntin & to make lights same height as lights in curved window to left; (2) Eliminate horizontal muntin in all sash of 2 basement windows, front elevation, to make vertical dimension of panes greater than horizontal dimension; (3) Add central muntin to glazed door, recreation rm., rear elevation, 6/17/60
2299	5620 Oregon Ave., NW Mr & Mrs Lionel C. Epstein	Change entr. & fenestration on exist. bldg. & build 2nd fl. addns. to north & south wings.	App'd., provided new 2nd-fl. window at south end of front (east) elevation be same size as other 2nd-fl. windows on front, 7/12/60
2300	401-12th St., NW Pall Mall Restau. (Raleigh Hotel)	Retrace permit for sign as is (in same colors). 3 sq-ft bronze plaque.	Retracing shows no record of sign's having been reviewed by the CFA. No objection to design & retention as is, 7/7/60
2301	401-12th St., NW Raleigh Hotel Barber Shop	Retrace permit for sign as is (in same colors). 1 30-sq-ft, s-f sign. text limited to under window, &	Retracing shows no record that design for sign was reviewed by the CFA. Sign exceeds desirable standard of 25 sq-ft. Recom. smaller sign with "Raleigh Hotel Barber Shop", fitted in spandrel in better relation with architecture, 7/7/60
2302	401-12th St., NW Lamp Post Corner Restau. (Raleigh Hotel)	Retrace permit for sign as is (in same colors). 1 6-sq-ft, single-faced sign in transom, black letters on glass.	Retracing shows no record that design of sign was reviewed by the CFA. Design of sign is not one that would normally be app'd., but appears to have been erected as a window sign, 7/7/60

REPORT OF ACTIONS TAKEN ON SHIPSTEAD-LUCE ACT APPLICATIONS 7/19/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2303	801 Market Space, NW Goozh Gift Shops	Replace exist. showwindows with like materials & install double doors, plaster & paint.	Disap'd. Recommendations which were made on same design under SL 2267 have not been followed; suggest restudy, making following changes: (1) Eliminate projection of showwindow beyond bldg. line; (2) Utilize exist. openings between structural columns on bldg. line for windows; & (3) Retain existing cornice above windows, 7/12/60
2304	301-9th St., NW Hickory House Restaurant	1 s-f, plastic sign, 24 sq-ft, interior illuminated; black plastic ltrs. on white corrugated background, or metal letters indirectly lighted.	Disap'd. for interior-lighted plastic sign and for poor relation of sign to building. In accordance with statement of Mr. J. H. Totten, Jr. on sign drawing which accompanied this application, recom. restudy, making following changes: (1) Use back-lighted, opaque ltrs; & (2) Reduce length of sign to fit between jambs of window opening above new door in arch, so as to bring it into better relation to architecture of facade of bldg., 7/12/60
2306	941-43 Pa. Ave., NW Penn Camera Exchange	Rev. of SL 2290 to combine 2 stores into 1 store for Penn Camera Exchange.	Disap'd. Recom. restudy making following changes: (1) Eliminate extension of showwindow beyond bldg. line; (2) Increase width of stone at left side of elevation to equal width at right side; (3) Reduce projection of canopy over stone, & square-up profile of canopy; (4) Replace horizontal metal cap at top of stone treatment with simplified stone cornice of greater depth; submit sample of cast stone, the use of which is dependent on color and texture, 7/12/60
2307	2125 E St., NW Peoples Drug Store	1 canvas roll-type, lateral-arm awning over showwindow & under hood, orange.	App'd., 7/7/60

REPORT OF ACTIONS TAKEN ON SHIPSTEAD-LUCE ACT APPLICATIONS 7/19/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2310	125 C St., SE Anna Louise Mouch	Close door & window.	App'd., 7/12/60

REPORT OF ACTIONS TAKEN ON OLD GEORGETOWN ACT APPLICATIONS 9/20/60

NO	ADDRESS AND OWNER	PROJECT
2692	1644-31st St., NW Armistead Peter, III	Replace exist. chain link fence with 7' & 6' chain link fence.

ACTION: Held for further consideration, and for submission at a later date, 9/20/60

2693	1648-32nd St., NW J. Francis Harris, III	3-story brick dwelling.

ACTION: Recom'd. for parts visible from a public highway, 9/13/60.

Exhibit L-July, Aug. & Sept.

REPORT OF ACTIONS TAKEN ON OLD GEORGETOWN ACT APPLICATIONS SINCE 8/23/60 9/16/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2666	2716 P St., NW C.K. Swan & M.E. Ramirez	Squaring front wall of house. Construct 1-story vestibule.	Recom'd. as revised, for work visible from a public highway, 8/24/60
2669	1046-31st St. Jacob Gichner (Print Shop)	Erect 2nd fl. storage area & roof over front portion of exist. 1-story structure.	Ret'd. for further study by applicant & resubmission. No objection in general to bldg. plans. Revised sketch dtd. 8/30/60, submitted with ltr. dtd. 9/1/60 from Mr. J.L. Mack, Ass't. Ch., Permit Branch, D. C. Dept. of L. & I., appears to have possibilities, but needs further, careful design study. Suggest following changes: Less pitch to roof with indication of treatment at eaves & ridge; restudy placement of dormers & other openings so that they are related in arch'l. manner to facade, especially north & east facades; suggest dormers with shed roofs; window openings & frames should be treated to harmonize with each other in size & treatment; muntins should not exceed 3/4" in width & vertical dimension of panes should be greater than horizontal dimension, 9/6/60
2670	2707 Dumbarton Ave. W. H. Gibson	Install 7" class "B" flu on east wall of house.	Recom'd. as revised, for work visible from a public highway, 8/24/60.
2671	1621 Wisc. Ave. Mrs M.L. Tofte (Retail store)	Replace windows & stoop.	Recom'd., provided following changes are made; reduce height of window by 1 light; eliminate metal canopy at top & sides; substitute metal projecting hood at top of window, with brick of wall exposed. Request revised drawing including elevation of treatment of sides, 9/6/60
2673	1610-33rd St. John S. Tipton	Extend 1st fl. living rm. & 2nd fl. bedrm. over exist. ground fl. dining rm.	Recom'd. (NOTE: Not visible from a public highway), 8/18/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2674	3034 R St., NW Wm. Ewald	Install 8" straight-line asbestos siding on rear frame walls.	Recom'd. for work visible from a public highway, 8/24/60
2675	1553-33rd St. Raymond Regan	Revision to front elevation. Overdoor & transom. Also w. i. lamps & shutters.	Not recom'd; work which has already been completed is at variance from OG 2523, the recommended design. See attached ltr. dtd. 8/31/60, 8/31/60.
2676	3616 Prospect St. Alexander Smith	Alterations & addn. to exist. dwelling.	Recom'd. as revised for work visible from a public highway, 8/24/60
2677	1601 Suter's Lane Harris-Salyer	Erect new 2-story dwelling.	App'd. for work visible from a public highway, 8/24/60
2678	1605 Suter's Lane Harris-Salyer	Erect new 2-story dwelling.	Same as 2677
2679	1609 Suter's Lane Harris-Salyer	Erect new 2-story dwelling.	Same as 2677
2680	1611 Suter's Lane Harris-Salyer	Erect new 2-story dwelling.	Same as 2677
2681	1615 Suter's Lane Harris-Salyer	Erect new 2-story dwelling.	Same as 2677
2682	1619 Suter's Lane Harris-Salyer	Erect new 2-story dwelling.	Same as 2677
2683	1623 Suter's Lane Harris-Salyer	Erect new 2-story dwelling.	Same as 2677

NO	ADDRESS AND OWNER	PROJECT	ACTION
2684	1627 Suter's Lane, NW Harris-Salyer	Erect new 2-story dwelling.	App'd. for work visible from a public highway, 8/24/60
2685	1631 Suter's Lane Harris-Salyer	Erect new 2-story dwelling.	Same as 2684
2686	1635 Suter's Lane Harris-Salyer	Erect new 2-story dwelling.	Same as 2684
2687	2712 Dumbarton Ave. Church of the Epiphany	Install bathrm. on 1st fl. of exist. bldg. & alter front wall for addn.	Recom'd. for parts visible from a public highway, 8/24/60
2688	1535-34th St. Mr. J. E. Keller	Alterations & addn. to exist. dwelling.	Not recom'd. Suggest design be restudied, making following chgs: Make window openings more uniform in size, with more regularity in alignment especially on north facade; make vertical dimensions of window panes greater than horizontal dimensions in all windows; suggest use throughout of wrought iron railings, similar to type used in street wall, 9/16/60
2689	2912 Olive Ave. Mrs. L. Yockelson	7' split cedar fence.	Recom'd., 8/30/60
2690	3514 P St. Thos. A. Parrott	Erect rear addn. to present bldg.	Recom'd. for parts visible from a public highway, 9/6/60
2691	3023 Dent Pl. Mrs H. Allan	Remove exist. porch; relocate exterior doors. Replace sash, install new entr.	Recom'd. for parts visible from a public highway, provided the following changes are made to treatment at entr: Eliminate decorative iron-panel supports, leaving hood over entr. unsupported; finish bottom of hood with appropriate cornice moulding; increase diameter of bull's-eye 6", with cross muntins not exceeding 3/4" in width. Request revised drawing of entr., 9/6/60

31 August 1960

Dear Mr. Green:

This letter pertains to your request for the recommendations of the Commission of Fine Arts in regard to an Old Georgetown Act Application for a permit to revise the front elevation, overdoor and transom at 1553 33d Street, N.W., filed by Raymond Hagan on August 19, 1960. (file number OG 2675).

Our records indicate that on February 1, 1960 the Commission of Fine Arts recommended for approval a request for permit (file number OG 2523) to revise the same front elevation, overdoor and transom at 1553 33d Street, N.W. The recommendation for approval of the application was based upon the architectural drawings submitted with the application for permit, which the Commission felt complied with the spirit and intent of the Old Georgetown Act (Public Law 808, 81st Congress).

The Commission finds from the photographs submitted with his pending application that the applicant has not executed the revisions to his property in accordance with the architectural plans first submitted to the Commission. Instead he has departed from those plans in regard to the details of the overdoor, and has now submitted an architectural drawing which portrays the overdoor as he has executed it. Thus, in effect the owner has not complied with his permit as it was approved and seeks approval of his actions by applying for another permit.

The Commission finds that the architect's plan submitted with the current application for permit (OG 2675) does not comply with the spirit and intent of the Old Georgetown Act and recommends that the application for permit be denied and that the applicant conform to the permit as previously issued, based on plans recommended by the Commission of Fine Arts for approval.

Sincerely yours,

David E. Finley
Chairman

Mr. Julian P. Green
Chief, Permit Branch
District of Columbia Department
of Licenses and Inspections
Washington 4, D. C.

REPORT OF ACTIONS TAKEN ON OLD GEORGETOWN ACT APPLICATIONS 8/5/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2630	3068 M St., NW Georgetown Redevelopment Corp.	Remove exist. showwindow & install 2 entr. doors & window.	Ret'd. for additional inf. regarding design of rear elevation. Architect has requested this action & will supply revised drawings when ready, 8/5/60

REPORT OF ACTIONS TAKEN ON OLD GEORGETOWN ACT APPLICATIONS 8/11/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2633	3616 Prospect St., N.W. Alexander Smith, Jr.	Alterations and additions to existing dwelling.	Not recommended for treatment of Prospect St. facade. Design lacks sufficient relationship to architectural character of Georgetown buildings, there being too wide a variation in the size and scale of architectural elements. Suggest restudy. Recommend franker architectural definition of garage and entrance doors, and more uniformity in size and scale of all openings, with less use of purely decorative elements. 8/11/60

REPORT OF ACTIONS TAKEN ON OLD GEORGETOWN ACT APPLICATIONS AUG 17 1960

NO	ADDRESS AND OWNER	PROJECT	ACTION
2633	3616 Prospect St., N.W. Alexander Smith, Jr. (For record purposes only)	Alterations & additions to existing dwelling	Not recommended for treatment of Prospect St. facade. Design lacks sufficient relationship to architectural character of Georgetown buildings, there being too wide a variation in the size and scale of architectural elements. Suggest restudy. Recommend franker architectural definition of garage and entrance doors, and more uniformity in size and scale of all openings, with less use of purely decorative elements. 8/11/60
2661	1236 & 1236½-36th St.NW Georgetown University	Replace existing wood porches & stairs with steel landings and stairs; no roof	Recommended. 8/10/60
2662	3326 P St., N.W. Hon.& Mrs.John M.Graham	2-story masonry addn. on front; reface east and north exterior frame walls with masonry	Recommended for work visible from a public highway. 8/10/60
2663	3121 "O" Street, N.W. Paul Magnuson	Erect sapling fence	Recommended. 8/10/60
2664	3240 S Street, N.W. John W. Warner	Addition of 2 garden room and greenhouse to dwelling currently under construction	Recommended for work visible from a public highway. 8/10/60
2665	1312-31st St., N.W. D.M. Wight	Remove part of existing reinforced concrete garage, build brick walls and install iron rails as per dwgs.	Recommended for work visible from a public highway. 8/10/60
2667	2453 P Street, N.W. Ada V. Russell	Erect cypress fence	Recommended. 8/10/60
2668	1606-32nd St., N.W. Dr.&Mrs. Warren Brodey	Change 15 light windows to 12 light as per plan	Recommended. 8/17/60

REPORT OF ACTIONS TAKEN ON OLD GEORGETOWN ACT APPLICATIONS 17 Aug 60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2670	2707 Dumbarton Ave.,NW W.H.Gibson	Install 7" Class "B" flu on east wall of house	Not recommended. Suggest that flu be carried up inside existing chimney. *
2671	1621 Wisconsin Ave, N.W. Mrs. M.L. Tofte	Remove existing front & side window and replace with new windows and door. Replace metal stoop with concrete stoop, brick steps and floor.	Not recommended. Suggest that remodelling of show window be confined to existing opening. *
2672	1050 30th St., N.W.(Rear) Wash. Gas Light Co.	Take down brick and frame bldg.	Recommended. 8/17/60

* These actions were later reversed and the cases held for the next meeting. 2670 & 2671 were deleted from the copy of the appendix forwarded to the District.

REPORT OF ACTIONS TAKEN ON OLD GEORGETOWN ACT APPLICATIONS 8/23/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2641	3024 Q St., NW Mrs. R. I. Straus	2-car brick garage. Raze exist. brick garage, & tin garage.	Recom'd. as revised, for work visible from public highway, & on line with recent construction to east, 7/25/60.
2642	3333 Dent Pl. Mrs W.W. Wilson	6½' cedar sapling fence.	Recom'd., 7/12/60
2643	3259 R St., NW Mrs M.O. Leiter	Erect 2 ret. walls at sides of driveway; erect 2 terrace steps.	Recom'd., 7/12/60
2644	3800 Reservoir Rd. Georgetown U. Hospital	Renovate 1st & 2nd flrs. for expansion of out-patient & diagnostic facilities.	Recom'd. for work visible from a public highway, involving closure of openings as shown on drawings, 7/12/60
2645	1229-33rd St., NW Dorothy M. Weaver	Replace 2-story wood, back-porch with brick & cement porch with iron rail., from 1st fl. to ground.	Recom'd., provided all exposed concrete on steps & platform be faced with brick, 7/19/60
2646	1220 Potomac St. Mr & Mrs C. Chapman	Replace front entr. wood door frame & jamb, & install new plain wood jamb.	Recom'd., 7/19/60
2647	3210 R St., NW Mr & Mrs W.D. Burden	Revisions to French doors & balconies on south elevation.	Recom'd. for parts visible from a public highway, 7/19/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2648	1353 Wisc. Ave., NW Mascot Restaurant	Install 4 lamp holders, projecting 22" overall from bldg. line, to illuminate sign.	Not recom'd. for exposed lamps on brackets. Recom. restudy for a strip of shielded fluorescent lighting under cornice above sign. Source of light should not be visible, & should be as small as possible in order to fit into space, 7/19/60
2649	3285-89 M St. Stohlman Auto Sales	Erect floodlighting standards & install lighting to illuminate exist. auto sales lot.	No objection, 7/19/60
2650	1606-32nd St. W. & J. Brodey	Alterations; replace exist. windows with new windows.	Recom'd. for parts visible from public highway, 7/26/60
2651	1658-29th St. Mr F.L. Belin	Extend brick addn. to rear of exist. dwelling.	Recom'd. for parts visible from public highway, provided double-window on north side is eliminated & replaced with window of same size & type as window on west side of new addn., 7/26/60
2652	1236 Potomac St. Walter Bramhall	Install window on 2nd fl. for bathrm. ventilation.	Recom'd., provided new window of same size & type as other 2nd-fl. windows is installed, 7/26/60
2653	2913 M St., NW A. L. Wheeler (Store & apts.)	3-story brick addn. in rear, & alterations to front.	Recom'd. for work visible from M St., provided no changes in exist. design of front facade, or addn. of decorative ironwork are made. While probably outside jurisdiction of P. L. 808, 81st Cong., owner is urged to plan new work so as to avoid need of projecting chimney & factory-type fire escapes, 7/26/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2654	1317 Wisc. Ave., NW T. E. Beall (Store)	Alterations & repairs to store.	Recom'd. for parts visible from public highway, provided that showwindow is divided into panes approx. 24" high by 18" wide so that vertical dimension is greater than horizontal dimension; & that muntins do not exceed 3/4" in width, 8/3/60
2655	1365 Wisc. Ave. Town House Restaurant	2 green canvas awnings over 2 front showwindows; rope pull-up type; suspended from bldg.	Not recom'd. Suggest that a square-type awning, without exposed hangers, & with less projection over sidewalk, be used; & that awnings be fixed neatly in head of window so as not to cover architectural detail of frames or cornice, 8/3/60
2656	1353 Wisc. Ave. Mascot Restaurant	Illuminate exist. sign.	Recom'd., provided transformer box is designed as small as possible, with a triangular section, & fitted under soffit of cornice in back of the drip mould; slanting face of box, with light bulb to face downward & backward, 8/3/60
2657	1214-33rd St. Jeane Lavrin	Remove front porch & rebuild steps; add 6' sapling fence on porch.	Recom'd. for parts visible from public highway, provided 6' sapling fence is omitted, 8/2/60
2658	3620 Prospect St. Mr & Mrs T. Barnes	1-story addn. to front; block-up garage door; cut new door opening; rebuild front steps; add rear steps.	Recom'd., as revised, for work visible from public highway, 8/4/60
2659	1410-33rd St. Rear Adm. M. A. Nation	6' cedar screen fence in rear.	Recom'd., 8/2/60
2660	3416 R St. John Penton	5' cedar screen fence & gate to replace exist. dilapidated fence.	Recom'd., 8/2/60

REPORT OF ACTIONS TAKEN ON OLD GEORGETOWN ACT APPLICATIONS 7/19/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2615	1519 Wisc. Ave., NW Harry Kelsey Florist	Replace exist. French door with colonial doors, replace wood sash with fixed light.	Recom'd., provided following changes are made: (1) Eliminate horizontal muntin from 3 sections of window at head, retaining vertical muntins only, as shown on drawings; (2) Raise wood panel at bottom of door to bottom line of showwindow; & (3) Use 8 lights in each door, 4 on each side of central muntin, 6/21/60
2616	1414-36th St. Georgetown U.	Remodel residence, interior & exterior	Recom'd. for parts visible from public highway, 6/21/60
2617	1411-34th St. Mr & Mrs D. Bruce	Addition to bldg.	Recom'd., as revised on drawings dtd. 6/13/60, for parts visible from public highway, 6/21/60
2618	1353 Wisc. Ave. Mascot Restaurant	Resubm. of OG 2599 for s-f sign, 18 sq-ft; black ltrs., white background.	Recom'd., as revised, for white ltrs. on black background, 6/21/60
2619	R-3146 Q St. T.F. Kelliher, M. D.	Replace rear wood porch with concrete stoop & stairs with w. i. rail. Alterations to rear yard. 4'-6" max. brick retaining wall.	Recom'd. for parts visible from public highway, provided: (1) That all exposed concrete on steps is faced with brick; & (2) That metal railings composed of vertical balusters 4", o.c., be substituted for metal railing design shown on drawing, 6/21/60
2620	1630 Wisc. Ave. Store & Apt. Mr. F. A. Kuhn	Repair front showwindow. Replace exist. rear door & window with 2 French doors. Change size of bathrm. windows.	Recom'd. for work visible from public highway, provided triangular portions of transom, not covered by new metal roof over showwindow, are bricked up & finished to match surrounding walls, 6/21/60.

NO	ADDRESS AND OWNER	PROJECT	ACTION
2621	3431 "O" St. J. J. Dolan	Convert store & dwelling unit into 1-family dwelling.	Recom'd. for parts visible from public highway, 6/21/60
2622	3019 M St. Eboli Artist Custom Frames	1 green, aluminum awning over showwindow & entr. door; fixed iron frames.	Not recom'd; suggest canvas awning be used, installed neatly in soffit of cornice above opening over roof of showwindows, 6/21/60
2623	2920 R St. P.L. Graham	New stair tower, cooling tower, & 7' wood fence; rev. of rear facade, entr. paving; addn. of outdoor terrace & landscaping on rear; convert windows to doors.	Ret'd. for additional inf., namely, design of east front, which was not shown in direct elevation. Suggest restudy of this facade, changing run of stairs within tower & incorporating upper part of stair towerinto extension of present roof. No objection to other features of design, 6/21/60
2624	1039-31st St. John D. McLean	Replace windows with door; add lamp on wall beside door.	Recom'd. for work visible from public highway. (NOTE: Wrought iron railing should be used instead of pipe rail., if railing is part of changes.), 6/21/60
2625	3121 P St. Georgetown Presbyterian Church	Repair wood side porch & fence.	Recom'd., 6/21/60
2626	3231 Reser. Rd. C. L. Sturtevant	6½' cedar sapling fence.	Recom'd., 6/21/60
2627	1423-34th St. Emil A. Press	Install lamp on front wall of residence.	Recom'd., 6/21/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2628	1553-33rd St. Raymond Regan	7' brick fence in rear.	Recom'd., 6/21/60
2629	3219 Volta Pl. Karl de Schweinitz	Constr. new window in exterior wall facing alley.	Recom'd. for parts visible from public highway; provided total width of muntins in new window is changed so as not to exceed 1" in width, 6/21/60
2630	3068 M St., Georgetown Redevel. Corp.	Remove exist. showwindow & install 2 entr. doors & window.	Action not complete, 7/19/60
2631	1650-29th St. Carlos S. Haynes	42" high iron fence.	Recom'd., 6/28/60
2632	3000 R St. J.W. Innes	2'-6" brick ret. wall; 7' wood fence; repair steps & alter direction of landing.	Recom'd., 6/28/60
2633	3616 Prospect St. Alex. Smith, Jr.	Alterations & addn. to exist. dwelling.	Action not complete, 7/19/60
2634	2920 R St. Mr & Mrs Philip Graham	Rev. to OG 2623 for new stair tower, cooling tower & fence; rev. of rear facade, entr. paving; addn. of outdoor terrace & rear landscaping.	Recom'd. for work visible from a public highway, provided revisions in drawing 8a, dtd. 6/28/60, for East facade are followed. (NOTE: Owner has agreed to revision of East facade. To avoid delay in further processing of drawings, revised drawings will be furnished when completed & incorporated into set of drawings ret'd. herewith.), 6/28/60

NO	ADDRESS AND OWNER	PROJECT	ACTION
2635	1235-33rd St. Alex. Middleton	7' wood fence, painted white.	Recom'd., 6/28/60
2636	1818-35th St. Wm. Kinney	6½' chestnut sapling fence.	Recom'd., 7/5/60
2637	1610-28th St. J.F. Harris, & L. Salyer	Rev. of entr. door side lights, & rev. of design of garage door.	No objection to changes in detail to entr. & garage doors, which departed from drawings originally app'd. under OG 2481, dtd. 11/4/59, 7/5/60
2638	1506-33rd St. Mr Rob't. R. O'Donnell	Relocate entr. to ground fl. from middle fl. New window to replace exist. door. Move exist. cornice over new entr.	Recom'd. for parts visible from public highway, 7/5/60
2639	3136 Dumbarton St. G.I. Borger, Inc.	6½' sapling fence.	Recom'd., 7/5/60
2640	1230-30th St., Mr & Mrs J.V. Mladek	1-story addn. to rear of house with roof deck & railing.	Recom'd. for parts visible from a public highway, 7/5/60